

Executive
FORWARD WORK PROGRAMME

January 2021 – 2022

CONTENTS

| <u>COMMITTEE</u> | <u>Officer Responsible</u> |
|---|-----------------------------------|
| Council | Jayne Woodman |
| Cabinet | Jayne Woodman |
| Education, Skills and Culture Cabinet Board | Tammie Davies |
| Social Services, Health and Wellbeing Cabinet Board | Tammie Davies |
| Regeneration and Sustainable Development Cabinet Board | Nicola Headon |
| Streetscene and Engineering Cabinet Board | Nicola Headon |
| <p>The Committees below Agendas are determined prior to the meeting so are not included in the Forward Work Programme. Dates of all meetings are available on the Neath Port Talbot County Borough Council website Calendar of Meetings</p> <p>Planning Committee, Audit Committee, Personnel Committee, Licensing and Gambling Acts, Licensing and Gambling Acts Sub Committee, Registration and Licensing</p> | |

Council (All starting 2pm unless otherwise stated)

| Meeting Date | Agenda Item | Type | Contact Officer |
|--------------------------|---|------------|----------------------------------|
| 2021 | | | |
| 27 th January | Council Tax Reduction Scheme 2021/22 | Decision | Hywel Jenkins |
| | Capital Programme Monitoring Reports | Monitoring | Hywel Jenkins/ Huw Jones |
| | Strategic Equalities Plan 2020/2024 | Decision | Karen Jones/ Rhian Headon |
| | Appointment of Deputy Returning Officer | Decision | Karen Jones/ Craig Griffiths |
| | Election of Mayor and Deputy Mayor for the Civic Year 2021/2022 | Decision | Craig Griffiths/ Stacy Curran |

COUNCIL

| | | | |
|-------------------------------------|---|-------------|--|
| 9 th March Tuesday pm | Budget 21/22 and Budget Items Only | Decision | Hywel Jenkins |
| | Interim Arrangements for the Head of Democratic Services Post | Decision | Karen Jones/ Craig Griffiths |
| | Pay Policy Statement 2021/22 | Decision | Sheenagh Rees |
| | Chairman's Annual Report – Democratic Services Committee | Information | Stacy Curran/ Craig Griffiths |
| 17th March | ANNUAL MEETING | | Stacy Curran/ Craig Griffiths |

COUNCIL

| | | | |
|------------------------|--|----------|--------------------------------|
| 24 th March | Dem. Services Committee Report regarding Member Induction Programme 2022 | Decision | Craig Griffiths |
| 14 th April | Corporate Plan 2021/2023 | Decision | Caryn Furlow/ Sheenagh Rees |
| 26 th May | | | |

Cabinet (Following Cabinet Scrutiny starting at 2pm.)

| Meeting Date | Agenda Item | Type | Contact Officer |
|---|--|------------|-------------------------------------|
| 2021 | CABINET | | |
| 22 nd January (2pm) (Special) | Bus Emergency Service 2 Agreement | Decision | David Griiffthihs/ Peter Jackson |
| 3 rd February | Budget (Scrutiny Item) | Monitoring | Hywel Jenkins |
| | Neath Bid | Decision | Hywel Jenkins |
| 24 th February | Strategic Equality Plan – Annual Report 2019-2020 | Decision | Caryn Furlow/ Rhian Headon |
| | Welsh Language Promotion Strategy Progress Report | Monitoring | Caryn Furlow/ Rhian Headon |
| | Corporate Governance Improvement Action Plan – Progress Report | Decision | Caryn Furlow |
| 8 th March (Monday pm) | Budget 21/22 | Decision | Hywel Jenkins |

| | | | |
|------------------------|---------------------------------------|------------|--------------------------------------|
| 16 th March | Budget Monitoring Reports | Monitoring | Huw Jones |
| | Complaints Policy | Decision | Caryn Furlow/ Sheenagh Rees |
| | | | |
| 7 th April | Corporate Plan 2021/2023 | Decision | Caryn Furlow/ Sheenagh Rees |
| | SSIP – Update | Decision | Andrew Thomas/ Rhiannon Crowhurst |
| 21 April | Annual Governance Statement 2020/2021 | Decision | Caryn Furlow/ Sheenagh Rees |
| | | | |
| | | | |
| | | | |
| 12 th May | | | |

Cabinet Finance Sub (Following Cabinet)

| Meeting Date | Agenda Item | Type | Contact Officer |
|---------------------------|---|----------|-----------------------------|
| 2021 | CABINET | | |
| 3 rd February | Miscellaneous Grant Fund Applications | Decision | Hywel Jenkins/ Huw Jones |
| | Glamorgan Further Education Trust Fund | Decision | Andrew Thomas |
| | The Harold and Joyce Charles Trust Fund | Decision | Andrew Thomas |
| | Business Rates Write Offs | Decision | Hywel Jenkins/ Huw Jones |
| | | | |
| 24 th February | Miscellaneous Grants | Decision | Hywel Jenkins |
| | | | |
| | | | |
| 8 th March | Items to be Confirmed | | |
| | | | |
| | | | |
| | | | |
| | | | |

| | | | |
|--|-----------------------|--|--|
| 16th March Budget only to Cabinet. | Items to be Confirmed | | |
| | | | |
| | | | |
| | | | |
| 7 th April | Items to be Confirmed | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| 21 st April | Items to be Confirmed | | |
| | | | |
| | | | |
| | | | |
| | | | |
| 12 May | Items to be Confirmed | | |
| | | | |
| | | | |
| | | | |
| | | | |

Education, Skills and Culture Cabinet Board

Immediately following Scrutiny Committee starting at 2pm

| Meeting Date 2021 | Agenda Item | Type | Contact Officer |
|------------------------|--------------------------------------|------------|-----------------|
| 21 January | Budget (Scrutiny Item) | Monitoring | Hywel Jenkins |
| | | | |
| | | | |
| | | | |
| 18 th March | Aberavon beach lifeguard provision | Decision | Paul Walker |
| | School Admissions Policy 2022/2023 | Decision | Helen Lewis |
| | School Holiday/ Term Dates 2023/2024 | Decision | Helen Lewis |
| | | | |

Social Services, Health and Wellbeing Cabinet Board

Immediately following Scrutiny Committees starting at 2pm

| Meeting Date 2021 | Agenda Item | Type | Contact Officer |
|----------------------|--|------------|-----------------|
| 28 January | Budget (Scrutiny Item) | Monitoring | Hywel Jenkins |
| | Dwelling House At 46 Sycamore Crescent, Baglan, Port Talbot | Decision | Leighton Jones |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| 1 April | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Regeneration and Sustainable Development Cabinet Board
Immediately following Scrutiny Committees starting at 10am

| Meeting Date 2021 | Agenda Item | Type | Contact Officer |
|------------------------------|--|-------------|---|
| 5 February | Budget (Scrutiny Item) | Monitoring | Hywel Jenkins |
| | Alleged Public Footpath – Seven Sisters | Decision | Mike Shaw/ Craig Griffiths / Mike Workman |
| | Proposal to extend the current service provided by the Primary Substance Abuse Liaison team (PSALT) | Decision | Chris Millis/ Claire Jones |
| March 2021 | Regional Technical Statement (RTS) 2 nd Review | Decision | Ceri Morris / Lana Beynon |
| | Rural Development Plan Update | Information | Angelina Spooner-Cleverly |
| | Biodiversity Duty Plan | Information | Ceri Morris / Lana Beynon |
| | Metal Detection Policy | Decision | Mike Roberts / Simon Brennan |

| | | | |
|----------------|---|-------------|------------------------------|
| July 2021 | Food and Feed Delivery Plan 2021/2022 | Information | Ceri Morris / Mark Thomas |
| | Food and Feed Enforcement Review 2020/2021 | Information | Ceri Morris / Mark Thomas |
| September 2021 | Local Air Quality Management | Information | Ceri Morris / Mark Thomas |

Streetscene and Engineering Cabinet Board

Immediately following Scrutiny Committees starting at 10am

| Meeting Date 2021 | Agenda Item | Type | Contact Officer |
|----------------------|-----------------------------------|------------|----------------------------------|
| 22 January | Budget (Scrutiny Item) | Monitoring | Hywel Jenkins |
| | Fleet Renewals Programme | Decision | Dave Griffiths/ Peter Jackson |
| | Traffic Orders (Various) | Decision | Dave Griffiths/ Hasan Hasan |
| April | Traffic Orders (Various) | Decision | Dave Griffiths/ Hasan Hasan |
| | Home to School Contract Extension | Decision | Dave Griffiths /Peter Jackson |
| | Arboriculture Management Plan | Decision | Mike Roberts / Andrew Lewis |

| | | | |
|-----------------------|--|----------|------------------------------|
| | Scarlet Avenue Beach Access Ramp | Decision | Mike Roberts / Steve Owen |
| | Highways and Engineering Works Programme | Decision | Mike Roberts / Ian Carter |
| September 2021 | Three year Review of Grit Bin Provision | | Mike Roberts |